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INTERNAL QUALITY ASSURANCE CELL (IQAC)

First Quarterly University IQAC Meeting 2025-26

Date: 10th Sept 2025　　　　**Time: 11.30am**　　　　**Venue: VOC101**

AGENDA:

1. Curriculum Revamping to enhance skill components
2. Remedial action plan for students who have not completed technical skill course through curriculum
3. Impact Analysis for value added courses offered
4. Analysis of non attainment of Cos/POs/PSOS with corrective action plan and implementation strategies
5. Effective linkage of students projects, internships with PO/PSO, sustainability, environment, safety, ethics etc.

Minutes of the Meeting

The First Quarterly Meeting of the University's Internal Quality Assurance Cell (IQAC) for Academic Year 2025–26, chaired by the Vice-Chancellor Dr. S.Geethalakshmi, was held on Wednesday 10th September 2025 at 11:30 AM in VOC Block Room No.101, Anna Block, Main Campus. The Agenda included a review of the previous quarterly meeting and its implementation status, curriculum revamping to enhance skill components, remedial action plan for students who have not completed technical skill courses through the curriculum, an impact analysis of value-added courses offered, analysis of non-attainment of COs/POs/PSOs with corrective action plans and implementation strategies, and ensuring effective linkage of students' projects and internships with PO/PSO, sustainability, environment, safety, and ethics.

The Vice-Chancellor Dr. S.Geethalakshmi explained that for Council based programs such as Engineering, Law, Medicine, Architecture, Nursing, and Physiotherapy, modifications in the curriculum can be done only within the guidelines provided by the respective Councils. The Vice-Chancellor emphasized that degree has greater value, when along with theoretical teaching and learning, additional skill training is also provided and highlighted the importance of including skill components in the curriculum with more importance to be given for skill training every semester. Outcome based education with a strong focus on student centric learning, their employability, and their readiness for higher studies is important and these factors also contribute to institutional ranking. She stressed on the need to take remedial action, conduct impact analysis of value-added courses in engineering and medical fields, and ensure all Departments analyse Course Outcomes (COs), Program Outcomes (POs), and

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Program Specific Outcomes (PSOs) immediately after every examination as per NAAC guidelines, upload the data annually wherever required, and also submit it to IQAC.

The Vice-Chancellor instructed that every departmental program or event must be aligned with at least one of the 17 Sustainable Development Goals and should be reported to IQAC. She further noted that data required for NIRF ranking cannot be collected by a few individuals alone and should involve senior IQAC members to ensure accuracy. She added that the data submitted to the data centre, IQAC, NAAC (before 2023), and NBA collectively contribute to NIRF ranking. Finally, she instructed Joint Registrar -Academic Inspection and Ranking Dr. Balasubramanian to make a team with senior Executives for coordinating the NIRF work.

The Vice-Chancellor asked JR-Research Dr.Senthilvelan that although the institution's overall citation and H-index are low some individual faculty members have high H-index scores due to the quality of journals they contribute to and the high number of citations their work receives. She highlighted the need to identify where the gap exists and instructed him to gather feedback from departments lagging in publications, conduct meetings with them, find solutions to improve their publication output, and address the challenges they are facing. JR-Research Dr.Senthilvelan should organise meetings related to this, meeting schedule should be circulated, report with follow up action to be submitted and outcome to be reviewed consistently.

JR-Research Dr.S.Senthilvelan responded that improvements in citations and H-index are long-term outcomes, and the results of current efforts may be seen only after 5 to 10 years, as they largely depend on individual contributions. Regarding the Vice-Chancellor's suggestion of conducting meetings with departments to address this issue, he proposed that instead of organizing separate meetings, departments can invite him to their regular departmental meetings, where he is willing to discuss the challenges and provide solutions. He reiterated that H-index reflects past work, and even if each faculty member publishes just one paper, it would be sufficient to move towards the desired goals over time.

Director IQAC Dr.Malini Pande, shared, with reference to Agenda 1 on curriculum revamping, the inputs given by Dr.M.Ganesan stating that starting from November 2025, the University plans to undertake a major curriculum revamp for the academic year 2026. This revamp will apply to all departments except BBA and BCA, as they are currently under AICTE and have already undergone revisions in 2024 (BBA) and 2025 (BCA). The other departments will carry out an overall curriculum revamp to incorporate more skill components, making the education more practical-oriented to meet current needs.

For Agenda 2 (Remedial action plan), it was reported that, based on the data collected from the departments, 162 skill courses were offered in the curriculum, of which 12,403 students have successfully completed the courses, and necessary remedial actions have been taken to ensure their completion by other students.

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For Agenda 3 (Impact analysis on value-added courses), it was reported that 106 value-added courses were offered by various departments during the year 2024–25, with 4469 students successfully completing them.

For Agenda 4 (Non-attainment of COs/POs/PSOs with corrective action plan and implementation strategies), it was noted that all the E&T departments achieved the expected levels of COs, POs, and PSOs for the subjects offered in 2024–25, whereas the H&S departments showed a lag and need to improve. It was suggested to assess whether more FDPs or training sessions are required, as some faculty are not fully aware of the mapping process, and Dr. Gomathi, Dean of the Academic Staff College, was requested to organize multiple training programs to address this.

For Agenda 5 (Effective linkage of students' projects and internships with PO/PSO, sustainability, environment, safety, ethics, etc.), it was reported that 4109 projects were executed during 2024–25, of which 90% were aligned with PO/PSO, sustainability, environment, and safety, and 3872 students benefited from internships.

Dr.N.S. Shubhashree, Deputy Director of IQAC, presented the plan of action implemented and the achievements/outcomes accomplished by IQAC during the academic year 2024–25. She informed that, during the first quarter, the academic and administrative audit of the University will be conducted by the University ISO Cell, and IQAC will coordinate the quality improvement process based on the ISO audit report. She also noted that all the five agendas taken up in this quarterly meeting were the non-conformities identified in the last ISO meeting and have now been effectively implemented.

Dean – Sponsored Projects Dr.Narayanan raised a query on whether academic audits have been conducted for each department, as they are required for NBA, and whether the specific guidelines for academic audits are being followed. In response, Additional Registrar Dr.V.Cyril Raj clarified that academic audits must be conducted by the concerned Dean of each department, which is the prescribed procedure. At the end of every semester or academic year, the concerned Dean or institutional head should initiate the process, ensuring details such as the subjects offered, their outcomes, the faculty involved, faculty requirements, and related aspects are documented, and a copy submitted to IQAC and the ISO Cell. He requested all faculty Deans to implement semester-wise or year-wise academic audits accordingly.

Dr.N.S. Shubhashree, Deputy Director IQAC, continued presenting the previous year's plan of action stating that the list of industry–academic collaborations, including those through AIEMA, will be circulated to all. Departments are to identify branch-wise skill sets, map them with relevant companies and industries, and initiate suitable skill development courses. Training programs under the Placement Cell have been identified to enhance students' industry relevant skills and improve internship opportunities.

Additional Registrar Dr.V.Cyril Raj emphasized that the structure of IQAC must be properly revamped. He noted that NAAC has introduced a binary accreditation system where

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universities must systematically upload academic year data to the portal for continuous evaluation instead of waiting until the end. He added that NIRF focuses on three major criteria—Teaching and Learning, Research and Publications, and Student Outcomes—and highlighted that IQAC should manage all accreditation activities (NAAC, NIRF, ISO, NBA) in an interconnected way.

He suggested preparing a blueprint to achieve NIRF ranking within one or two years, and stressed that there is a mandate to revamp a certain percentage of courses every four years, and that the curriculum should ensure students learn by doing, with at least 50% of their learning being practical and skill-based. It was emphasized that the attainment of Programme Outcomes (POs) is very important for the University, and all processes related to achieving PO attainment must therefore be properly documented.

Dr.K.Senthil Kumar JR (QSPM) reported that in the previous IQAC meeting held six months ago, it was decided to avoid multiple audits being conducted separately by IQAC, ISO, and Departments, as it was time-consuming and resulted in repeated points being raised. It was therefore finalized that the IQAC and ISO Cell will function under the University's executive body, and the academic and administrative audits will be carried out by the ISO Cell as part of the overall Quality Cell.

He explained that IQAC's role includes coordinating and reviewing the outcomes of these audits, while the ISO Cell will conduct them and pass the outcomes to the IQAC forum. He added that academic audits are not done superficially and are based on nearly 350 KPIs. About three months ago, around 300 KPIs were given to the Engineering & Technology, Arts & Science, and NBA departments. KPIs were also sent to the Medical and Pharmacy departments; however, the Medical department has yet to respond and has requested a separate discussion, while the Pharmacy department has submitted their response with some queries. These KPIs cover all stakeholder requirements. Dean – Sponsored Projects Dr.Narayanan stressed that the academic audit should also assess what are the actual requirements of each department, who is responsible for fulfilling those requirements, and whether they are met, highlighting that this kind of audit differs from performance-based evaluation. Dr. Cyril Raj explained that the purpose of an academic audit is to identify key or niche performance areas in each department, and to facilitate knowledge exchange by having one department audit another. This allows departments to learn better processes and activities from each other while avoiding practices that are ineffective. He highlighted that the main distinction between academic audit and ISO audit must be clarified.

Dr.K.Senthil Kumar JR (QSPM) explained the impact of value-added courses, noting that they are considered one of the key performance indicators (KPIs). He stated that the effectiveness of these courses must be assessed in terms of whether they improve students' knowledge, enhance their placement opportunities, and meet market requirements. He mentioned that many value-added and skill-based courses have been introduced and integrated into the syllabus, along with numerous faculty development programs. However,

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he emphasized that beyond simply counting the number of courses—currently around 612—it is crucial to analyze their actual impact.

Additional Registrar Dr. Cyril Raj suggested that during the academic audit, documents should be properly identified and circulated, and this process must be verified through ISO audits. Each Department is responsible for preparing and maintaining the required documents, which must then be handed over to the respective Dean, who in turn should submit them to IQAC. Finally, IQAC has to initiate the process and ensure that it is carried out in compliance with ISO quality and process standards. He also emphasized the difference between audits conducted by ISO and those conducted by peer members, stressing that peer member audits are extremely important, and everyone agreed to include peer member auditing in the process.

Dr. Dinesh, Director (OIR) who handles international collaborations, shared that there are currently no specific guidelines set for international collaborations. However, there is a travel grant available for anyone wishing to present their research at international forums, and students can also receive partial financial support from the management to participate in short-term mobility programs at international educational institutions. He mentioned that if there is an expectation to establish proper guidelines in coordination with IQAC, clarity is needed on what exactly is being proposed. He emphasized that they are not suggesting fixed targets like a specific number of students or conferences per department. He also noted that while guidelines can be created for various aspects, they cannot include financial commitments.

Dr.Vidhya, in-charge of International Collaborations for Health Sciences, added that there is a travel grant covering the full registration fee and a partial grant for faculty members as well as undergraduate students. Postgraduate students are not included, as it is mandatory in the medical field for them to present papers internationally. She suggested that if IQAC collaborates with their office, they could work on establishing formal guidelines for these travel grants.

Additional Registrar Dr. Cyril Raj expressed regret that in the domain of international collaborations, both outbound mobility (students going abroad) and inbound mobility (students from other countries visiting or enrolling) are extremely low. Dr. Dinesh shared positively that they have received a request from a foreign university to send students either this December or next summer. The University plans to host inbound mobility first, with financing and logistical arrangements being addressed, marking the first set of inbound students for this academic year. In response to Dr. Cyril Raj's suggestion of sending at least 1% of students abroad, he clarified that departments must ensure at least 30% of students pursue higher education abroad. He explained that any student seeking to go abroad requires a letter of recommendation from the University, which is now a streamlined process managed by the Registrar's office. Departments must still send copies of recommendation letters to IQAC to maintain accurate records of student mobility. Dr. Dinesh highlighted that contrary to common perception, students from economically disadvantaged backgrounds are also

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going abroad. Last year, the majority of students went to the United States, the most expensive destination, while Germany, offering free master's programs, had zero students.

Dean Placement /IIPC Dr.Balakrishnan reported that, as mentioned by Dr.Shubhashree , last year's list of skill courses has been continued, and this year four training programs have already been conducted for Engineering and Technology students, with Arts and Science placements also initiated. Approximately 1,300 students have benefited from these programs. He added that the university recently collaborated with BNI (Business Network Industry) and signed an MOU, and an Industry Connect Conclave is scheduled for October. He strongly emphasized that to attract more companies, it is crucial to maintain accurate student data and rigorously verify it to avoid any false information before signing their forms.

Dr. P. Udhayakala, Dean of Chemistry, invited faculty and departments who are not planning to travel abroad but are interested in obtaining international certification to participate in the Coursera session scheduled for 11th September. Director IQAC Dr.Malini Pande, concluded the meeting by summarising the key resolutions.

Dr.Kanya, Dean Student Affairs, expressed gratitude to all attendees for their participation and valuable contributions.

RESOLUTIONS

1. Implementation of Peer reviewed Academic Audit along with ISO Cell
2. Detailed review of Data submitted to NIRF with the respective Heads of the University.
3. JR – Research to initiate Department/Faculty wise meetings to enhance publication/faculty
4. Workshops/FDP's on Co/PO/PSO Mapping (OBE) to be organized in association with ASC.
5. All events organized by the university must be mapped with the respective SDGs.

Director-IQAC

Dr.Malini Pande

Vice Chancellor

Dr.S.Geethalakshmi
Dr. S. GEETHALAKSHMI
VICE CHANCELLOR
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Attendance Sheet

S.No	Name	Designation	Department
1	Dr. S. Geethalakshmi	Vice Chancellor	University
2	Dr.Malini Pande	Director- IQAC	University
3	Dr.N.S.Shubhashree	Deputy Director – IQAC	University
4	Dr.V.Cyril Raj	Additional Registrar	University
5	Dr.S.Senthil Velan	Joint Registrar(Research)/Special Officer-ARI	Research
6	Dr.K.Senthil kumar	JR- QS & PM	ISO Cell
7	Dr.T.Godhavari	ACOE	COE
8	Dr.Parameswari	COE	Exam Section
9	Dr.K.Sathyanarayana	Director-H&S	FOCA
10	P.Dinesh Kumar	Director	OIR
11	Dr.V.Natarajan	Director-Funded Projects Head-Textile Machinery	ARI
12	Dr.T.Kalpalatha	Additional Dean- E & T	E&T
13	Dr.B.Suchitra	JR-EPA/Events	Events
14	Dr.RM.Narayana	Dean Sponsored Research	Civil MGRERI
15	Dr.C.Balakrishnan	Dean	Placement
16	Dr. N.Kanya	Dean student Affairs IQAC (i/c)	Department of IT
17	Dr.N.Ethiraj	Dean E&T	E&T
18	Dr.Udhayakala	Dean-Chemistry	Chemistry
19	Dr.J.Arun kumar	Dean I & E /AKC	AKC
20	Dr.S.Geetha	Dean-HoD	CSE
21	Dr.Rajeswary Hari	Additional Dean-Research	Research
22	Dr.S.Nirmala	Addl-Dean (H&S)	MCA
23	Dr.Hema.VM	Principal	Nursing

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24	Dr.V.Kalpana Devi	Principal	AHS
25	Dr.C.V.Senthilnathan	Principal	Physiotherapy
26	Dr.Hari Krishnan	Principal	Pharmacy
27	Dr.M.K.Karthikeyan	Professor &HoD Orthodontist	Dental Surgery
28	Dr.G.Gayathri	Professor	Dental Surgery
29	Dr.K.Gomathi	Dean -ASC-IQAC Coordinator	Bio-tech
30	Dr.Alli	HoD	SLMCH
31	Dr.Divya	SLMCH	SLMCH
32	Dr.Viji Vinod	HoD	FOCA
33	Dr.K.S.Thivya	HoD	BME
34	Dr.A.Manojbabu	HoD	Mechanical
35	Dr.A.Nalini	HoD	EEE
36	Dr.T.Kavitha	HoD	Civil
37	Dr.T.Johnson	HoD	Maths
38	G.Jeevalatha	HoD	Viscom & Animation
39	Dr.N.JayaChitra	HoD	Chemical Engg
40	Mr.B.Shrinivasan	HoD	Defence & Strategic Studies
41	Dr.TV.Anantham	HoD	Artificial Intelligence
42	Dr.Preetha Geroge	Professor	Ist Year E&T
43	Dr.K.Geetha	Principal	Education
44	Dr.T.Kirubadevi	Deputy HoD/CSE -AI	CSE
45	Dr.K.Sudhaman	Deputy Head	ECE
46	Dr.R.Gomathy Sankari	Assistant Professor	Law
47	S.Dharanya	Assistant Professor	FD
48	P.K.Srinivasan	Assistant Professor	CS-PH-II
49	Dr.ParisathaRajan	Assistant Professor	Architecture
50	Dr.M.Bagirathi	Assistant Professor	MBA
51	Dr.J.P.Suchitra	Assistant Professor	Physics

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52	Dr.A.Kaviarasi	Assistant Professor	IQAC Committee Members
53	K.Abida	Assistant Professor	Psychology
54	R.Shalini	Assistant Professor	Psychology
55	T.P Dhanush Ram	Assistant Professor	Viscom & Animation
56	T.Sivabalam	Assistant Professor	Mechanical
57	Aparna.K	Assistant Professor	Biotechnology

Director-IQAC

Dr.Malini Pande

Vice Chancellor

Dr.S.Geethalakshmi

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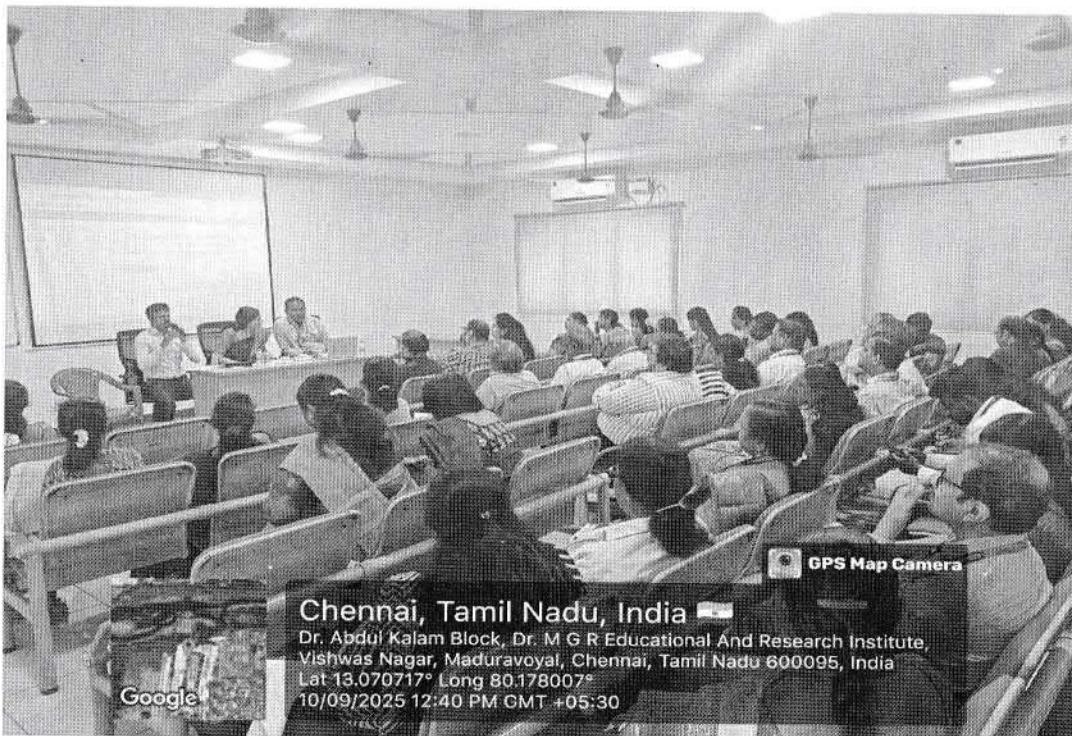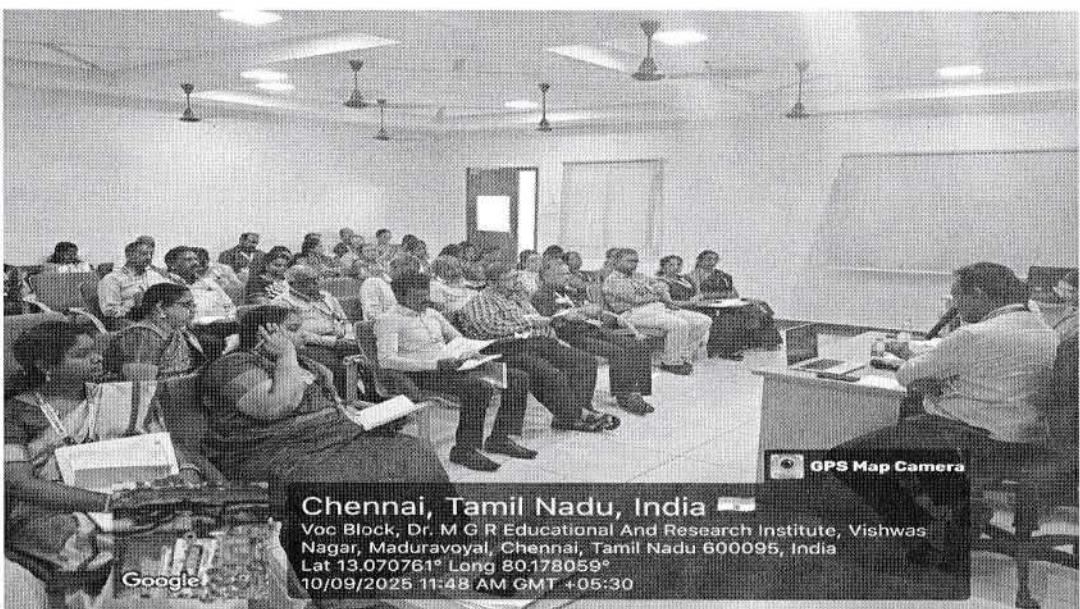
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Dr. Abdul Kalam Block, Dr. M G R Educational And Research Institute, Vishwas Nagar, Maduravoyal, Chennai, Tamil Nadu 600095, India
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Director-IQAC

Dr.Malini Pande

Vice Chancellor

Dr. S. GEETHALAKSHMI
Dr.S.Geethalakshmi
Dr. M.G.R.
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Attendance Sheet

Event Name	I Quarterly University Meeting Academic Year-2025-2026	11.30 AM
📍	Venue :VOC Block, Room No:101,Main Campus	Date:10.09.2025 Department: IQAC

S.No	Name	Department	Signature
1	Dr. S. Greethalakshmi	Vice chancellor	
2.	Dr. Malini Pande	IQAC – Director	
3	Dr. V. CYRIL RAJ	AR	
4	Dr. N J. Shubhashni	D.D. IQAC	
5	Dr. Rm. nbrege	Dean Sponsored Res.	
6	Dr. T. Kalpalatha	addl Dean – B&I	
7	Dr Rajeswary Hari	add Dean — Research	
8	Dr. J. ARUN KUMAR	DEAN I&E /AKC	
9	Dr. T. JOHNSON	HOD / Maths	
10	Dr. A NALINI	HOD/EEE & DEAN LIBRARY	
11	Dr P. Udhayakala	Dean – chemistry	
12	Dr. N. Dhiraj	Dean E&T	
13	Dr. K SATZ ANARAYANA	Director-HRS	
14	Dr. S. Sundil relan	JR (R)	
15	Dr. Ali	SLMCH	
16	Dr. Divya. G	SLMCH	
17	Dr. Ms Umid	FOCA	
18	Dr. S. Nirmala	FOCA	
19	Dr. N. Jaya Chitra	Chemical Engg / EXT	
20	Dr. S. Geetha	HOD/CSE	10/9/25
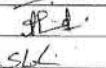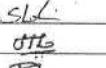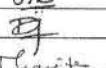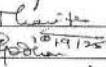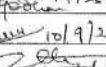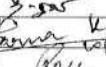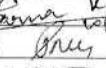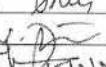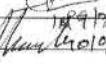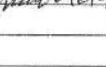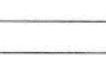
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📍	Venue :VOC Block, Room No:101, Main Campus	Date:10.09.2025 Department: IQAC

S.No	Name	Department	Signature
21	Dr. R. Gomathy Sankari	Law	R.G io/9/25
22	Dharanya	FD	
23	P.X. SRINIVASAN	CS - PH-II	Q.x-Liz
24	Dr. Parisatha Rajan	FoArchitecture	
25	Dr. B. Suchitra	IR-IPA/EVents	B.Suh
26	Dr. M. Bagirathi	FoMS - MBA	
27	Mr. B. SHRINIVASAN	Defence & Strategic Studies	B.N
28	Dr. V. KALPANA DEVI	FACULTY OF AHS	V.Kly T
29	Dr. HEMA. VH	fACULTY OF NURsing	
30	Dr. N. Harikishna	Faculty of Pharmacy	
31	Dr. V. Senthil Nathan	Faculty of Physiotherapy	
32	Dr. C. Balakrishnan	Dean - Placement	CK
33	Dr V. Nataraja	Director (FP) - AICTE	
34	Dr. Gomathi	SAAC spooding foo BT	lefp
35	Dr. J.P. Suchitra	Physics First Year	
36	Dr. A. KAVIARASI	IQAC Committee member	
37	Dr M K Karthikeyan	Dental Surgery	
38	Dr. G. Gayathri	Dental Surgery	
39	Dr. K. Sudhaman	Deputy Head /ECE/E4T	K.Dhaman
40	Dr. K.S. Thinya	HOD [BME]/EVT	

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S.No	Name	Department	Signature
41	Dr. K senthil kum.	ECE / In	
42	Dinesh Kumar P	OIR	
43	ABIDA K	PSYCHOLOGY	
44	SHALINI R	PSYCHOLOGY	R.SL
45	JEBUALATHA G	VISCOM & ANIMATION	
46	DHANUSH RAM T·P	VISCOM & ANIMATION	
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48	Dr. T.Goduavari	CDE off	
49	Dr. PARAMESWARI SRIJAYAM	CDE	
50	Dr. K GEETHA	Education	
51	T.Sivabalan	Mechanical	
52	Aparna k	Biotechnology	
53	Dr. Preeka gu	Iˢᵗ year (H&T)	
54	Dr.N. KANYA	IT	
55	Dr. A.MANOJBAB	MECHANICAL	
56	Dr. T.K'aubadeu	DATA SCIENCE	
57	D.TV. Ananthan	Artificial Intelli	
58			
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Vice Chancellor

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