

# Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE  
(CIQA)

PROGRAMMES UNDER  
ONLINE MODE

2024-2025



DIRECTOR-CIQA  
CENTRE FOR ONLINE PROGRAMS  
Dr. M.G.R.  
EDUCATIONAL AND RESEARCH INSTITUTE  
Maduravoyal, Chennai-600 095.



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**Part-I: General Information****1.1 Date of notification of the Centre (attach a copy of the notification):**


06/05/2021


**Upload PDF****1.2 Details of Director, CIQA**

- Name: Dr.P.Udhayakala
- Qualification: M.Sc., M.Phil., Ph.D., M.Sc.(VES),M.Sc.(Psy)
- Appointment Letter and Joining Report:19/07/2023

**Upload (PDF)****1.3 Details of CIQA Committee:****a. Composition as per Regulations**

S.No	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor	Chair person	Dr.S.Geethalakshmi MBBS, MD, Ph.D.	Microbiology	16/07/2021
b.	Three Senior teachers of HEI	Member 1	Dr.S.Kasthuri,MBA,Ph.D	Finance & Marketing	16/07/2021
		Member 2	Dr.Nirmala Sugirtha Rajini , MCA,M.Phil,Ph.D	Computer Application	19/07/2023

  
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		Member 3	Dr.S.Meena,MBA.,MHRM .,M.Phil.,Ph.D.,	Commerce	19/07/2023
c.	Head of three Departments or school of studies from which programme is being offered in ODL and online mode	Member 4	Dr.G.Brindha,BPT.,MBA., Ph.D.,	HR & Marketing	16/07/2021
		Member 5	Dr.R.Padmapriya,M.Com., M.Phil.,B.Ed.,Ph.D.,	Commerce	28/10/2024
		Member 6	Dr.T.Johnson ,MSc,Ph.D	Fuzzy Set Theory	16/07/2021
d.	Two External of ODI and/or Online Education	Member 7	Dr.R.Tamilmaran, M.Com,MBA,M.Phil,Ph.D	Commerce & Management Studies	19/07/2023
		Member 8	Mr.R.Jaganathan,MSc.,PG DEE,Ph.D.,	Geography	19/07/2023
e.	Officials from departments of HEI	Member 9	Dr.MaliniPande,MA,Ph.D.	Economics	19/07/2023
	Administration	Administration			
	Finance	Member 10	Dr.E.T.Merlin Sathyaraj M.Tech.Ph.D.	Electronics	16/07/2023
f.	Director , CIQA	Member Secretary	Dr.P.Udhayakala M.Sc.,M.Phil.,Ph.D.,M.Sc. (VES),M.Sc.(Psy)	Computational chemistry	19/07/2023

b. Whether members mentioned at 'b' to 'e' changed every 2 years?

(Y/N) YES



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**1.4 Number of meetings held and its approval:****a. No. of meetings held every year: 02****b. Meeting details:**

Meetings	Date-Month-Year	No .of External Expert Present	Minutes	Approval of Minutes
Meeting1	05/02/2025	2	upload	upload
Meeting2	18/06/2025	2	upload	upload

**1.5 Number of Programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

NIL

**1.6 Number of Programmes started at Diploma level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**

NIL

**1.7 Number of Programmes started at Post Graduate Diploma level as per****Commission Order:**

NIL

**1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:**From **JULY 2024** Academic Session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under-Graduate Degree Title	Duration(y ears)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	B.COM (GENERAL)	3 YEARS	130	PASS IN HSC	1,80,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-



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2.	BBA (BUSINESS ADMINISTR ATION)	3 YEARS	130	PASS IN HSC	1,80,000	F.No.2- 1/2024(DEB-II) November 2024	6	7	0	13
3.	BCA	3YEARS	130	PASS IN HSC	2,04,000	F.No.2- 1/2024(DEB-II) November 2024	9	2	0	11


**Note: Mention details separately for <Month, Year> academic session, as applicable, as above.**

**From JANUARY 2025 Academic Session: TO BE EXTRACTED FROM WEBPORTAL**

Sr. No.	Under- Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans gender)			
							M	F	TG	Total
1.	B.COM (GENERAL)	3 YEARS	130	PASS IN HSC	1,90,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-
2.	BBA (BUSINESS ADMINISTR ATION)	3 YEARS	130	PASS IN HSC	1,90,000	F.No.2-1/2024(DEB-II) November 2024	6	7	0	13
3.	BCA	3YEARS	130	PASS IN HSC	2,14,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-

**Note: Mention details separately for <Month, Year> academic session, as applicable, as above.**

  
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### 1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:


From **JULY 2024** batch Academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted(Male/Female/Trans-gender)			
							M	F	T G	Total
1.	MBA	2 Years	102	ANY DEGREE	1,60,000	F.No.2-1/2024(DEB-II) November 2024	231	258		489
2.	M.Sc-Statistics	2 Years	75	B.Sc-Maths,B.Sc(statistics)	1,20,000	F.No.2-1/2024(DEB-II) November 2024	34	21	0	55
3.	M.Sc-Data Science & AI	2 Years	75	3 or 4 year bachelor's degree in maths, BTech	1,44,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-
4.	M.Com	2 Years	102	B.Com DEGREE	1,00,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-
5.	M.A-Journalism and Mass Communication	2 Years	75	ANY DEGREE	1,00,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-
6.	MCA	2 Years	75	BCA	1,50,000	F.No.2-1/2024(DEB-II) November 2024	6	1	-	7

**Note:** Mention details separately for <Month, Year>academic session, as applicable, as above.

From **JANUARY 2025** Academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted(Male/Female/Trans-gender)			
							M	F	T G	Total
1.	MBA	2 Years	102	ANY DEGREE	1,75,000	F.No.2-1/2024(DEB-II) November 2024	90	81	-	171
2.	M.Sc-Statistics	2 Years	75	B.Sc-Maths,B.Sc(statistics)	1,35,000	F.No.2-1/2024(DEB-II) November 2024	14	2	-	16
3.	M.Sc-Data Science & AI	2 Years	75	3 or 4 year bachelor's degree in maths, BTech	1,59,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-

  
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4.	M.Com	2 Years	102	B.Com degree	1,15,000	F.No.2-1/2024(DEB-II) November 2024				-
5.	M.A- Journalism and Mass Communication	2 Years	75	Any Degree	1,15,000	F.No.2-1/2024(DEB-II) November 2024	-	-	-	-
6.	MCA	2 Years	75	BCA	1,65,000	F.No.2-1/2024(DEB-II) November 2024				-

**Note: Mention details separately for JANUARY 2025 academic session, as applicable, as above.**

**Part — II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning**

**2.1 Action taken on the functions of CIQA:**


S. No	Provisions in Regulations	Details of Action taken by CIQA and outcome thereof (Not more than 500 Words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	The Quality of the learning management system (LMS) is enhanced with multiple tools to make the LMS user-friendly for both the learners and the course coordinators. The course coordinators can retrieve the real-time reports on learner progress by viewing their participation in all four quadrants. The teacher's quality is monitored by receiving feedback from learners. Faculty development programs on using AI tools were organized. An International conference is exclusively arranged for the online programme learners to bring them on par with the conventional degree programme.	1. LMS- a few screenshots 2. Feedback 3. Conference Invitation Report
2	Self-evaluative and reflective exercises undertaken for continual quality improvement	The Interactive live sessions are monitored and the report is submitted to the authorities for further action. The mentor-mentee meetings involve the learners. The interaction is designed to improve the quality in all aspects. The yearly audit report also suggests ideas for improving the quality, which is carried out with utmost care.	1. Live Session monitoring report (Sample) 2. Mentor-Mentee Meeting

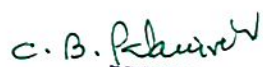
  
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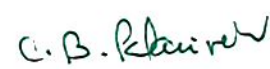
	in all the systems and processes of the Higher Educational Institution		3. Audit Report
3	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	The SDG 4 quality education is identified as the key area and the centre for online programs ensures equal access for all by syncing a mobile app, Dr.M.G.R. COP, with the LMS for the learners to learn even using their mobile phones anytime, anywhere. Although, as per UGC guidelines, learning happens through all four quadrants, as a best practice in the interactive live session, the interactions happen for the entire syllabus	1. Mobile app data 2. Interactive Live Sessions-syllabus coverage
4	Mechanism devised to ensure that the quality of Online Programmes matches with the Quality of relevant Programmes in Conventional mode (For Dual Mode HEIs)	To execute online program equivalent to the conventional degree program, the curriculum and syllabus recommended by the Academic Council for the conventional degree programme are followed for the online programme too. The experienced and skilled faculty members, well-versed in handling IT tools, who handle the conventional classes, teach online programmes. Additionally, the same assessment pattern is followed. Guest lectures and workshops were also organized through online mode.	Event Report
5	Mechanism devised for interaction with and obtaining feedback from all stakeholders learners, teachers, staff, parents, society, employers and Government For Quality improvement.	A well-designed feedback formats are circulated among the learners, teachers and Alumni. The key strengths and areas for improvement were identified from the feedback obtained. Feedback related to the curriculum is provided to the concerned departments. Regarding teaching-learning, the concerned faculty members are informed to take further action. The Director online program is informed about issues regarding governance for further planning and development.	1. Feedback Mechanism 2. Feedback from learners, Teachers, Alumni
6	Measures suggested to the	Since the UGC modifies the admission policy through the DEB-HEI-API via the HEI's online portal, it is recommended that the regulations for	1. Online Regulation

  
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	authorities of Higher Educational Institution for qualitative improvement	the Center for Online Programs be revised. Additionally, updating the LMS is advised.	2. LMS Updation history
7	Implementation of its recommendations through periodic reviews	The online regulation was put into effect following its presentation at the CIQA meeting Session I (2025) on Feb 05, 2025, where one of the agenda items was to assess the online regulation and obtain academic council approval. The LMS updation is being frequently assessed by the quality head meetings that happened on 14/02/2025, followed by another meeting on 03/04/2025	1. CIQA Session I Minutes of meeting 2. Quality Head Minutes of Meeting
8	Workshops/seminars/symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	An International conference on sustainable business practices-Driving Impact & achieving developmental goals was organized from 25/09/2024 to 26/09/2024 with Hwang Dr.Ren-Hun, professor and Dean, College of Artificial Intelligence, National Yang Ming Chiao Tung University,Tainan,Taiwan,71150. Abbott po shun Chen, Associate Professor, Dept.of Marketing and Logistics Management, Chaoyang University of Technology. Mr.Nasir Usman Shaikh, Senior Vice President – Group Human Resources India & Global Delivery Centres. E.Sarathbabu, Founder and CEO, Foodking, Founder & Managing trustee, Hunger free India Foundation Mr. Suresh Janakiraman, Head of Cloud CoE, Infrastructure and Cybersecurity Practices, Capgemini- Japan. Dr Naveen Kumar Gupta, MD, Director, BCG Vaccine Laboratory, Chennai. A.G. Krishna Prasad, Head of Global Immigration for Chennai, as the resource persons. A student induction programme organized from 07.02.2025 to 09.02.2025 by the Academic experts of online programs	1.Event Report

  
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		<p>Ms.sonia Mahajan,senior Human resources Manager @HR one presented a seminar titled Trends in modern HRM practices on 15/02/2025. An Interdisciplinary talk on solid waste management presented by Dr.Sreenivasan,Deputy Head,Dept.of Chemical Engineering on 21/02/2025.</p> <p>A workshop on start, Sustain &amp; succeed-Entrepreneurship simplified was conducted from 07/03/2025 to 09/03/2025</p> <p>Dr.Umarani, Professor, University of Madras presented a seminar on how to solve a case study on 22/03/2025</p> <p>An Expert talk 08/06/2025 titled Harnessing AI in sales and Marketing presented by Mr.Vasanth,CEO, Founder Grids and Guides</p> <p>Dr.Aditi Athreya presented a seminar titled leadership with a focus on leadership styles on 08/06/2025</p> <p>A faculty Development Program from 27/06/2025 to 30/06/2025 on AI in research and Pedagogy- AI tools for effective Research Writing Crafting Effective Academic Writing with Dr.Thirumalai Selvi, Asst.professor Govt Arts College, Dr.Ganesh,Asst Professor Govt. Arts College, Dr.G.Visalam.Asst.Professor and Head of Dept. The Madras Sanskrit College, Chennai as resources persons.</p>	
9	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	<p>The Center for Online Programs established a best practice called "Meet Your Batchmates," which involves getting online learners together to meet in person on campus.</p> <p>The interactive session covers the full syllabus at a glance, in addition to the four-quadrant technique to improve the learners' capacity for learning.</p>	<p>1.Meet your batch mates Report</p> <p>2.Live session-Syllabus coverage</p>
10	Collected, collated and disseminated accurate, complete and reliable	The Learners enrolled were collected and the accurate, complete data were disseminated to the course coordinators and mentors for further	1.Learner enrolment details

	statistics about the quality of the programme (s)	academic purposes. The Dean online programme disseminates the Academic schedule and academic calendar to all the stakeholders. The PPR of the approved programs were disseminated to the faculty members for course delivery.	2.PPR
11	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	The Department that steps forward to offer the innovative and career-oriented programmes was requested to prepare the programme project report based on the UGC ODL/OL guidelines 2020. The Director CIQA verifies with the Annexure V of the UGC guidelines 2020 for all the parameters, and once checked it's submitted for Academic council approval.	
12	Mechanism to ensure the proper implementation of Programme Project Reports	The Dean online program reviews the UGC entitled programs received from the Director of online programs and disseminates them to the program coordinators, who take them forward to the course coordinators. The course coordinators and mentors ascertain the PPR implementation through feedback	1.PPR implementation Flow chart
13	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The Centre for online programs has a proper filing system in which the Annual plans and reports are filed. It is audited regularly to generate actionable reports	Action taken report
14	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	The inputs obtained from the feedback of the learners, teachers and Alumni are passed on to the departments to enhance their syllabus and redesign their programmes	Feed Back




15	Facilitated — system based research on ways of creating learner centric environment and to bring about qualitative Change in the entire system.	The mentor-mentee meetings provide an understanding of the learners' engagements in learning and they pave the way to design different learning pathways. The LMS is updated at regular intervals to explore the learner utility analytics, which bring a qualitative change in the entire learning environment.	Mentor-Mentee meeting
16	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	The CIQA works with various departments offering the programmes, associated with the Centre for Online programs and ensures proper assistance is given for accreditation bodies.	
17	Measures adopted to ensure internalization and Institutionalization of quality Enhancement practices through periodic accreditation and audit	CIQA sets forth an expert team to audit every year in various aspects, including content delivery, teaching and learning, technology interface, student support, events organized and curriculum transaction to ensure internalization. The SWOT Analysis is done to institutionalize through the Director online program.	Audit report
18	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	Create skill-based new programmes and communicate with the HEI for further approval from the commission. The Annual report and the CIQA meeting minutes are sent to the higher authorities of HEI for approval and the same is communicated to the commission annually through its Annual report.	Academic council Approval
19	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	The external members of the CIQA session – I and session II meetings from other HEIs provide ideas and suggestions for enhancing the quality of online programmes.	Appointment of external members in CIQA

  
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20	Recorded activities undertaken on quality assurance in the form annual report of Centre for Internal Quality Assurance.	The Centre for Internal Quality Assurance records its quality-related activities deliberating on a fixed agenda, in the CIQA committee meeting every six months. The Action planned and the Action taken report is documented. The Annual report comprises the entire activity of the online program after being compiled and approved by the Academic Council is uploaded to DEB.	1.Action taken report 2.Approval of Annual Report
21	a. Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session. b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	Yes. The Annual report is prepared with utmost care by the CIQA and submitted to the Academic Council of HEI for approval. After proper approval, it's uploaded into the UGC-DEB portal and the HEI's official website	Approval of Annual Report
22	Oversee the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and process	The reports generated by the CIQA are overseen and approved by the HEI's committee	

  
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23	Facilitated adoption instructional design of instructional design requirements as per the philosophy of the online learning decided by the statutory bodies of the HEI for its different academic programmes	The Instructional design adopts a structured curriculum same as the conventional degree programme. The teaching – Learning process is designed as per the guidelines of online learning, including all four quadrants. The assessment is conducted through technology-mediated proctored examinations	
24	Promoted automation of learner support services of the Higher Educational Institution	Tracking student progress to understand the learners' participation is automated in the LMS. The course coordinator assessment downloads were also automated. The mobile app linked with LMS is updated for further learning possibilities.	
25	Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house processes	The Internal and external ISO audits assess the quality. The minor non-conformities resulted in corrective actions.	ISO non-compliance & corrective action report.
26	Coordinated with third party auditing bodies for quality audit of programme (s)	As per UGC ODL/OL 2020 guidelines, third-party Auditing is mandated after 5 years. So, it's not applicable	
27	Overseen the preparation of self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of higher Educational Institution	Necessary records and documents were maintained by the Centre for Online Programs. As and when required CIQA oversees these documents. Additionally when the self-appraisal report is being submitted it will oversee the preparations on behalf of HEI.	
28	Promoted collaboration and association for quality enhancement of Online mode of education and research there in	Dr.M.G.R.Online Program collaborates with Dr.A.P.J.Abul kalam, Centre of Excellence in Innovation and Entrepreneurship and conducted a three days workshop on entrepreneurship to enhance the quality of online learners in the innovation and entrepreneurship domain.	Collaboration event Invitation and Report

  
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29	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	<p>The online learners are exposed to the knowledge sharing by the industry experts through various workshops and webinars.</p> <p>Few Industry experts are mentioned below:</p> <p>Mr.Nasir Usman shaik, Senior Vice President –Group Human Resources India &amp; Global Delivery centres .</p> <p>E.sarathbabu Founder and CEO,Foodking Founder &amp; Managing trustee, Hunger free India Foundation</p> <p>Mr.Suresh janakiraman Head of Cloud CoE,Infrastructure and Cyber security Practices capgemini- Japan.</p> <p>Dr Naveen Kumar Gupta,MD Director,BCG Vaccine Laboratory,Chennai.</p> <p>A.G. Krishna Prasad, heads Global Immigrations for Chennai</p> <p>Ms.sonia Mahajan,senior Human resources Manager @HRone</p> <p>Mr.Vasanth,CEO, Founder girds and Guides</p>	Event report
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**2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**


S.NO	Provisions in Regulations	Action taken in respect of online programmes	Upload Relevant document
1.	<b>Governance, Leadership and Management:</b> a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	<p>The HEI drafted the key policies focusing on strategic planning, Infrastructure and Human resources recruitments, Training and financial management</p> <p><b>a. Organization Structure and Governance</b> All the required positions as recommended by UGC are filled by the HEI, informing their roles and responsibilities, structured to carry over the governance of the organization</p> <p><b>b. Management</b> The Bye-laws of the HEI, with rules, policies and processes, are documented in Memorandum of Association (MOA)</p> <p><b>c. Strategic Planning</b> Embedding the vision of HEI, the vision and mission of online programs are achieved through a well-designed strategic planning</p> <p><b>d. Operational plan, Goals and Policies</b> Based on the strategic planning, operational plans are defined through CIQA meetings, which are achieved by fixing goals and policies</p>	1. Organization structure 2. Strategic planning

[illegible]

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		forums, e-content, e-tutorials and assessments are efficiently handled and monitored through the learning management system (LMS). The LMS also tracks the learner's participation in all four quadrants.  <b>e)Feedback System</b> Academic fulfillment of the learners is analyzed through the mentor-mentee meetings. Feedback from the stakeholders enhances the teaching and learning pedagogies	
4.	Programme Monitoring and Review	The interactive live sessions are exclusively monitored and unique feedback related to the technical issues and teacher quality is reviewed. The content delivery is monitored by the Dean and the Director of online programs	1. Mentor Mentee Meetings 2. Feedback  Live Class monitoring
5.	Infrastructure Resources	Optimal utilization of the Human resources as recommended by the UGC ODL/OL 2020 guidelines in various designations as Directors, Department Heads, program coordinators, course coordinators, Mentors and technical managers, is carried out. Administration and academic tasks have sufficient physical infrastructure.	Supporting staff data
6.	Learning Environment and Learner Support	An effective learning environment is provided by the participation of the learners in all four quadrant. As a part of learner support, the mobile app synced with LMS strengthens their self-paced learning. As a part of extended learning for expanding the learners' understanding, webinars and expert talks	LMS updation history

  
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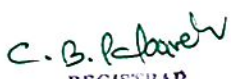


		from industry and other institutions are organized	
7.	Assessment and Evaluation	Multiple choice questions, case studies, SWOT Analysis and descriptive questions are used as various assessment tools. Assessment is carried out as technically proctored examinations. Well-experienced faculty members do an unbiased evaluation	
8.	Teaching Quality and Staff Development	The Staff development programs are carried out in various departments as well as by the Academic staff college of the HEI to augment the teacher quality.	

**2.3 Compliance of Process of Internal Quality Audit– As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations,2020:**


S.NO	Provisions in Regulations	Action taken in respect of online programmes	Upload Relevant document
1.	Academic Planning	The Academic planning is done by the Dean of Online Programs and approved by the Director Online program. The Academic schedule indicates the timeline of Admission, Content preparation, Assignment submission, Assignment evaluation, examination and result declaration. The Academic calendar tracks the curricular and co- curricular activities.	Academic Calendar Academic Schedule
2.	Validation	The annual Audit report, validated by the experts, examines the academic standards of the programs offered by the center for online programs.	Audit Report


  
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3.	Monitoring, Evaluation and Enhancement Plans		
a.	Reports from Examination Centres	a) Not Applicable	
b.	External	b) Not Applicable	
c.	Auditor or other External Agencies report	c) The Internal and external ISO audits assess the quality. The minor non-conformities resulted in corrective actions.	ISO non-compliance & corrective action report.
d.	Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels	d) The Performance data is collected from learners' feedback, Analyzed for strengths and weaknesses and meaningful conclusions are drawn from the Analysis to make decisions and actions.	
e.	Reporting and Analytics by the Higher Educational Institution	e) The HEI Analyze the performance of the center for Online programs through CIQA meeting minutes and Audit reports when it is submitted for the approval of Academic council and reports the Director online program for any necessary corrections.	CIQA Report
f.	Periodic Review	f) All the necessary documents filed in the Centre for Online Programs are reviewed periodically by CIQA	

  
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### **Part-III: Human Resources and Infrastructural Requirements**

#### **3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University)-Regular, fulltime, at least Associate Professor**

Or

**Name and details of Head for each school (for Open University)-Full time dedicated, not below the rank of an Associate Professor**

**Name:** Dr.Malini Pande, MA (Economics), Ph.D.

**Designation:** "DIRECTOR – Centre for Online Education"

**Salary Scale:** Rs.37400-10000-67000

Regular Employee

Mention details such as Regular Employee, Designation, Qualification, Salary  
(Attach appointment letters and joining report)

#### **3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University)-Full time or contractual basis, at least Associate Professor**

Or


**Name and details of Deputy Director of Centre of Online Education- Full time or contractual basis, not below the rank of an Associate Professor**


**Name:** Dr.Nirmala Sugirtha Rajini , MCA, M.Phil, Ph.D.

**Designation :** "DEPUTY DIRECTOR – Centre for Online Education".

**Salary Scale:** Rs. 37400-67000

Regular Employee

  
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*Mention details such as Regular Employee, Designation, Qualification,  
Salary (Attach appointment letter and joining report)*

**3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor**

Or

**Name and details of Assistant Director of Centre of Online Education-**  
Full time or contractual basis, not below the rank of an Assistant Professor

**Name:** Dr.P.Udhayakala, M.Sc.,M.Phil.,Ph.D.,M.Sc.(VES),M.Sc.(Psy)

**Designation:** "ASSISTANT DIRECTOR – Centre for Online Education"

**Salary Scale:** Rs.37400-67000


Regular Employee


*Mention details such as Regular Employee, Designation, Qualification, Salary  
(Attach appointment letter and joining report)*

**3.4 Compliance status in respect of Human Resource–As per Annexure–IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:*

**i. Programme Name: BBA/BCA/MCA/MBA/M.Sc Stat**

  
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**a. Programme Coordinator**

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
1	Dr.S.Kasthuri	MBA,MS.c.,M.Phil,Ph.D (MANAGEMENT)	21 Year	Regular	01-03-2022
2	Dr.M.Bhuvaneshwari	ME.,Ph.D	9 Years	Regular	03-03-2022
3	Dr.Sindhuja	MBA.,Ph.D	6 Years	Regular	01-03-2022
4	Dr.Nirmala Sugirtha Rajini	M.C.A.,M.Phil,Ph.D	17 Years	Regular	01-03-2022
5	Dr.N.Keerthana	M.C.A.,Ph.D	9 Years	Regular	05-06-2022
6	Ms.A.V.Meenakumari	M.Sc,M.Ed,BSM	50 Years	Regular	21-11-2022

**b. Course Coordinator**

S.No	Course name	Faculty name	Qualification	Experience	Type (regular/ contract) with gross salary/ Month	Date of joinin g
1	Principles of Management and	Dr.R.Jayam	MBA, M.Phil, M.COM, Ph.D,	20 Years	Regular	07-05-2022
2	Managerial Economics	Dr.S.Asrafi	BE,MBA,M.Phil,Ph.D	8 Years	Regular	14-06-2022
3	Basic Accounting for Managers	Dr.S.Kasthuri	MBA,MSc,Ph.D(MANAGEMENT)	21 Years	Regular	01-03-2021
4	Business Legislations	Dr.Balakrishnan	MBA,Ph.D	20 years	Regular	01-03-2021
5	Business Statistics for Managers	Dr.Sona	M.Sc, M.Phil, Ph.D	18 years	Regular	03-07-2022
6	E- Commerce	Dr.M.Bhuvaneshwari	M.E., Ph.D	16 years	Regular	01-03-2021
7	Computer Application for Business	J.Usha	MCA,M.Phil,(Ph.D)	17 years	Regular	05-06-2021
8	Business Communication	Ms.Bhuvaneshwari	BA,MA	7 years	Regular	25-07-2021


  
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9	Marketing Management	S.Padmavathy	MBA	9 years	Regular	05-06-2022
10	Human Resource Management	Dr.M.Radhikaashree	MBA,Ph.D	18 years	Regular	01-03-2021
11	Research Methodology	Dr.C.Madhavi	B.Sc,MBA,Ph.D,B LL,M.Phil	12 years	Regular	21-07-2022
12	Brand Management	Ms.Bhuvaneshwari	MBA	9 years	Regular	15-06-2022
13	Customer Relationship Management	Dr.J.Sridevi	MBA,UGC-NET,Ph.D	5 years	Regular	02-03-2022
14	Retail Management	Ms.S.Pavithra	MBA	3 years	Regular	07-09-2022
15	International Financial Management	Dr.Suganya	M.COM,MBA,M.Phil,(Ph.D)	18 years	Regular	03-03-2021
16	Talent Management	Ms.P.Thenmozhi	MBA	19 years	Regular	28-10-2022
17	Strategic Human Resource Management	Ms.A.Karthika	B.COM,MBA	7 years	Regular	08-07-2022
18	Industrial Relations and Labour Welfare	Ms.Niranjini	M.COM,(Ph.D)	8 years	Regular	02-08-2022
19	Big Data Technology	Dr.C.Priya	MCA,M.Phil,MBA,Ph.D	7 years	Regular	04-05-2022
20	Hospital Operations Management	Dr.GuruPreeth	BDS	12 years	Regular	01-06-2022
21	Hospital Facilities Management	Ms.Sujitha Jebarose	M.Sc(NURSING), MBA	19 years	Regular	08-07-2022
22	Patient Care Management	Dr.JacklinPath	MBBS,MD(FMT)	4 years	Regular	07-03-2022
23	Advanced Materials Management	Mr.D.A.Vinoth	ME	2 years	Regular	07-09-2022
24	Maintenance Management	Dr.Kolanjiappan	MBA,Ph.D	4 years	Regular	04-01-2021
25	Production Planning and Control	Dr.A.Kanadasamy	B.E (MECH),Ph.D	4 years	Regular	18-01-2021
26	TALLY LAB	Ms.M.Devi Bharathi	MBA,(Ph.D)	7 years	Regular	24-09-2022
27	BUSINESS ETIQUETTE	Ms.Magdelene Percy	M.Phil,MA	6 years	Regular	27-09-2021




28	Strategic management	Mr.Sathyamoorthy	MBA	18 years	Regular	01-03-2022
29	Entrepreneurship development	Ms.S.M.Suganya	B.COM,MBA	11 years	Regular	18-08-2022
30	Management accounting	Ms.P.Bhavani	M.Phil (COMMERCE)	4 years	Regular	07-07-2021
31	Advertising and Sales Promotion	Dr.S.S.Yaaminipriya	MBA,M.Phil,Ph.D	4 years	Regular	08-12-2021
32	Services Marketing	Ms.Archana	MBA	8 years	Regular	18-09-2022
33	Rural Marketing	Ms.Shivani singh	BA,MBA	4 years	Regular	06-09-2021
34	Security Analysis and Portfolio Management	Dr.Pattabiram	B.COM,MBA,Ph.D	4 years	Regular	15-11-2021
35	Merchant Banking and Financial Services	Mr.Selvamani	M.Com,M.phil,MB A	4 years	Regular	14-03-2022
36	Banking and Insurance Management	Dr.Ananthasuresh	MBA,Ph.D	19 years	Regular	04-01-2022
37	Training and Development	Ms.Ambika	MBA	32 years	Regular	04-10-2021
38	Stress Management	Ms.B.Jaganya	MBA,MSC,Ph.D	11 years	Regular	03-03-2021
39	Corporate Governance	S.Lokeshwari	MA(HRM)	6 years	Regular	19-06-2022
40	Systems Analysis and Design	DR.Viji Vinod	MCA,Ph.D	5 years	Regular	08-06-2022
41	Artificial Intelligence	Dr.Subathra	MCA,Ph.D	9 years	Regular	07-09-2022
42	Software Quality and Project Management	Ms.Vinitha	MCA,(Ph.D)	13 years	Regular	02-07-2022
43	Healthcare Law and Ethics	Dr.Ravi	MBBS,MD(FMT)	11 years	Regular	09-07-2021
44	Public Health System and Outreach Programmes	MS.Bhavana Gupta	MBBS,MD	3 years	Regular	01-08-2022
45	Risk Management and Health Insurance	Dr.Hetal Tejas	MBBA,MD(COM MUNITY MEDICINE)	8 years	Regular	07-09-2022


  
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46	Purchase and Inventory Management	Mr.V.Vijayaraghunathan	B.E,M.Tech	3 years	Regular	06-06-2022
47	Lean and Six Sigma Management	Dr.Suganthini Rekha	B.E,M.Tech,Ph.D	7 years	Regular	24-09-2022
48	Total Quality Management	Mr.K. V. Gopal	BE,MEH	2 years	Regular	07-09-2021
49	Spreadsheet for Managers	Dr. VAIDEHI.V	BSC,B.ED,MCA, M.Phil,Ph.D	6 years	Regular	07-09-2022
50	Production and Operations Research Lab	Dr.Nagarathinam	MSC,M.Phil,Ph.D	4 years	Regular	17-08-2022
51	Managerial Skill Development	DR.Sasirekha	BA,MA,Ph.D	16 years	Regular	01-03-2021
52	Summer Project – Internship and Viva Voce	Ms.Bhavani	M.Phil (COMMERCE)	9 years	Regular	26-08-2021
53	Digital Marketing	MS.KEETHIKA.B	BBA,MA,MBA	16 years	Regular	04-08-2021
54	International Business Management	Dr.BAGIRATHI	MBA,Ph.D	12 years	Regular	02-08-2022
55	Contemporary Seminar	Ms.P.Thenmozhi	MBA.	18 years	Regular	03-07-2022
56	Field Work and Project Work	Dr.M.Radhikaashree	MBA,Ph.D	15 years	Regular	18-06-2022
57	Real Analysis & Linear Algebra	Ms.Y.Sabithabanu	MSC MPhil	3 years	Regular	20-07-2022
58	Probability and Distributions	Dr.K.Kaleeswari	MSC,B.Ed,M.Phil, Ph.D	18 years	Regular	06-08-2022
59	Sampling Techniques	Ms.S.Bhuvaneswari	M.A,M.Phil	16 years	Regular	20-07-2022
60	Statistical Inference I	Dr.R.Aruna	MSC,Ph.D	20 years	Regular	31-07-2021
61	Research Methodology	Ms.S.Bhuvaneswari	M.A,M.Phil	20 years	Regular	01-09-2020
62	Statistical Quality Control And Reliability	Dr.A.Rathi	M.Sc., M.Phil.,	16 years	Regular	15-02-2020
63	Trend Analysis And Index Numbers	Dr.A.Mahalakshmi	M.Sc., M.Phil.,	13 years	Regular	27-08-2021

  
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64	Numerical Methods	Dr.S.Kopperundevi	MSC,B.Ed,M.Phil, Ph.D	13 years	Regular	20-02-2022
65	Statistical Inference II	Dr.P.Sona	M.Sc, M.Phil, Ph.D	13 years	Regular	10-07-2022
66	Design Of Experiments	Mrs.G.Annalakshmi	M. Sc, M. Phil, B. Ed.	8 years	Regular	01-07-2022
67	Advanced Optimization Techniques	Dr.P.Ezhilarasi	MSC,B.Ed,M.Phil, Ph.D	8 years	Regular	01-07-2022
68	Data Mining	Dr.Nagarathinam	MSC,M.Phil,Ph.D	5 years	Regular	12-12-2022
69	Survival Analysis	Mrs.Sirisha	M.Phil	7 years	Regular	05-09-2022
70	Stochastic Processes and Applications	Mrs.T.Jeyalakshmi	M.Sc,M.Phil,B.Ed	18 years	Regular	15-07-2022
71	Multivariate Analysis and Non parametric methods	Dr.S.Gayathridevi	Ph.D	7 years	Regular	07-12-2022
72	Vital Statistics	Dr.nandhinidevi	Ph.D	5 years	Regular	06-11-2020
73	Project	Dr.nandhinidevi	Ph.D	9 years	Regular	04-08-2022
74	Principles and Practices of Management	Ms.S.Radhika	MBA	3 years	Regular	31-10-2022
75	Business Communication - I	Ms.G.Shakila	BA,MA,M.Phil,B.Ed,M.Ed,M.Phil(Edu)	5 years	Regular	27-11-2020
76	Financial Accounting	V.Mahalakshmi	MCA	10 years	Regular	15-06-2022
77	Business Economics	Ms.P.Sowmiya	MBA	8 years	Regular	19-06-2021
78	General English	Ms.S.Selvapriya	ENG,MA	9 years	Regular	20-08-2020
79	Indian Knowledge System(Indian Culture and Civilization)	Ms.A.V.Meenakumari	M.Sc,M.Ed,BSM	4 years	Regular	01-11-2021
80	Environmental Science and Sustainability	Dr. Kavitha	BSC,(Phy),M.Sc,Ph.D	5 years	Regular	02-07-2024
81	French – I / Tamil - I	Ms.Amutha	MA (TAMIL)	7 years	Regular	05-09-2022




82	Advanced Database Technologies	Dr.A.Christina Arulselvi	MCA,Ph.D	8 years	Regular	01-07-2024
83	Advanced Data Structures and Algorithms	Ms.R.Suganya	MCA	9 years	Regular	26-07-2024
84	Programming fundamentals with C++	Dr.V.SaralaDevi	MCA,Ph.D	7 years	Regular	07-07-2024
85	Elective I (Data Communication and Networks CMCA22E01)	Dr.S.Kevin Andrews	MCA,Ph.D	5 years	Regular	12-06-2024
86	Research Methodology	Ms.Tamilarasi	MCA,(Ph.D)	4 years	Regular	04-07-2024
87	Advanced Database Technologies Laboratory	Ms.Gangadevi	MCA,(Ph.D)	2 years	Regular	07-07-2024
88	Advanced Data Structures and Algorithms Laboratory	Ms.K.Arthi	MCA,(Ph.D)	3 years	Regular	01-07-2024
89	Audit Course (Pedagogy Studies HMA22106)	Ms.Kothainayagi	BA,MA,M.Phil	2 years	Regular	07-07-2024
90	DIRECT TAX	MS. S.DAIVANAI	M.Com,M.phil,	4 years	Regular	25-08-2022
91	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT	Ms. M. SARANYA	M.Com,M.Phil	3 years	Regular	31-10-2022
92	PROJECT	Dr. S. MEENA	MBA,Ph.D	5 years	Regular	27-11-2020
93	STRATEGIC MANAGEMENT	Ms.Sindhuja	MBA,Ph.D	5 years	Regular	02-11-2021
94	RESEARCH METHODOLOGY	Ms.D.Gayathri	MBA,(Ph.D)	7 years	Regular	05-09-2022
95	BUSINESS ENVIRONMENT	Ms.Anuja	MBA	8 years	Regular	01-09-2022
96	ENTREPRENURSHIP DEVELOPMENT	Ms.Vilashinii	MBA	9 years	Regular	26-08-2022
97	CUSTOMER RELATIONSHIP MANAGEMENT	Gayathri .N	MBA	7 years	Regular	07-09-2022



98	ORGANIZATIONAL BEHAVIOUR	Dr.B.SUCHITHRA	MBA,Ph.D	5 years	Regular	12-12-2022
99	HUMAN RESOURCES MANAGEMENT	Dr Geetha	MBA,Ph.D	4 years	Regular	04-07-2022
100	FINANCIAL SERVICES	Ms. Ramya	MBA	2 years	Regular	07-09-2022
101	BUSINESS ENVIRONMENT	Ms.S.KAMALA	MBA	3 years	Regular	01-09-2022
102	TOTAL QUALITY MANAGEMENT	MsFathima barvin	MBA	2 years	Regular	07-09-2022
103	PROJECT	Ms.SINDHUJA	MBA,Ph.D	5 years	Regular	02-11-2021
104	Tamil-I	Ms.Aruljothi	MA,M.Phil,B.Ed,Ph.D	7 years	Regular	05-09-2022
105	English – I	K.Saranya	MA,M.Phil	8 years	Regular	01-09-2022
106	Mathematics I	Mr.R.Venkuttu	MSC	9 years	Regular	26-08-2022
107	Programming In C	Dr.Illamchezian	MCA,Ph.D	7 years	Regular	07-09-2022
108	Environmental Studies	Ms.Haripriya	MCA	5 years	Regular	12-12-2022
109	Computer Software Lab	Ms.G.S.Nisanthi	MCA	4 years	Regular	04-07-2022
110	Programming in C Laboratory	Ms.Uma Maheswari	MCA	2 years	Regular	07-09-2022
111	Soft Skill – I	Ms.ViswaPriya.P.G	MA,M.Phil	3 years	Regular	01-09-2022

  
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**C. Course mentor**


S:NO	Name with Designation	Qualification	Experiences	Type(Regular/ Contract) with gross salary/month	Date of joining programme
1	Ms.D.Gayathri	B.COM,MBA	2 Years	Regular	07-09-2022
2	Ms. Vinitha	MCA,(Ph.D)	4 Years	Regular	07-08-2022
3	Dr.N.Keerthana	M.C.A.,Ph.D	9 Years	Regular	05-06-2022
4	Dr.Sinduja	MBA.,Ph.D	6 Years	Regular	01-03-2022
5	Ms.S.Kothainayaki	BA,MA,M.Phil	3Years	Regular	05-07-2022
6	Ms.Devi bharathi	MBA.,(Ph.D)	2 Years	Regular	07-03-2022
7	Dr.K.Kalceswari	M.sc., B.Ed, M.Phil, Ph.D	10 Years	Regular	01-03-2021
8	Ms.S.Suganya	BA,MBA	2 Years	Regular	19-06-2023
9	Ms.A. V.Meenakumari	M.Sc, M.Ed, DSM, PGDE,PGDL	22 years	Regular	21-11-2022
10	MS.R.Indumathi	BA,MA	5 Years	Regular	10-02-2024
11	G.Annalakshmi	M. Sc, M. Phil, B. Ed.	19 Years	Regular	31-07-2021
12	Dr.M.Bhuvaneswari	M.E., Ph.D	9 Years	Regular	03-03-2021
13	Dr.S.Kasthuri	MBA,MS.c.,M.Phil,Ph.D	21 Years	Regular	01-03-2022
14	Dr.S.Kopperundevi	M.sc., B.Ed, M.Phil, Ph.D	18 Years	Regular	06-08-2022

**3.5 Details of Administrative staff****a. Number of Administrative staff available exclusively for Online programmes**

Admin Staff	Required	Available
Deputy Registrar	1	1
Assistant Registrar	1	1
Section Officer	1	1
Assistants	3 (2 for DM Universities)	2
Computer Operator	2	2
Multi Tasking Staff	2	2

(Attach duly attested photocopy of appointment letter with salary details)

**b. Number and details of Technical Support for Online Programmes as per****Annexure -IV:**

  
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i. **Technical Team for Development of e-Content as Self-Learning e-Modules:**

Post	Required	Available
Technical Manager (Production)	1	1
Technical Associate (Audio-Video recording and editing)	1	1
Technical Assistant (Audio- Video editing)	1	1


ii. **For Delivery of Online Programmes :**


Post	Required	Available
Technical Manager(LMS and Data Management)	1 (per Centre)	1
Technical Assistant(LMS and Data Management)	2	2

iii. **For Admission and Examination for Online mode:**

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1 (per Centre)	1
Technical Assistant (Admission, Examination and Result)	2	2

(Attach duly attested photo copy of appointment letter with salary details)

  
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**Part-IV: Examinations****4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:**


S.No.	Provisions in Regulations	Whether complied Yes/ No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	NO	The Summative assessment is conducted by qualified external faculty members in accordance with HEI norms.
2.	For ensuring transparency and credibility, the full time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission-recognised Higher Educational Institutions only should be associated to function as invigilators, Examination superintendents, as observers, etc	Yes	
3.	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated Proctoring.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the Convenience of the students.	NA	Online Proctoring Exam
5.	The number of examination centres in a city or State must be proportionate to the student Enrolment from the region	NA	
6.	Building and grounds of the examination centre must be clean and in good condition.	NA	
7.	The examination centre must have an examination hall with adequate seating capacity And basic amenities	NA	

8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and Clear of obstructions	NA	
9	The Examination Centre shall have adequate and comfortable seating capacity and amenities, including adequate lighting, ventilation and Clean drinking water facilities	NA	
10	Safety and security of the examination centre Must be ensured	NA	
11	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in Working order	NA	
12	Provision of drinking water must be made for learners	NA	
13	Adequate parking must be available near the Examination centre	NA	
14	Facilities for Persons with Disabilities should be available	NA	

#### 4.2 Compliance of facilities required for the conduct of Online examination for online programmes

S.No	Provisions in Regulations	Whether being complied Yes/No If yes, please provide details and upload relevant documents	If No, Reason thereof
1.	Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)	NO	NA
2.	Requirement of proctors (as mentioned in provision II(B)(13)(ii) of Annexure II)	YES	
3.	Security arrangements in the testing centre (as mentioned in provision II(B)(13)(iii) of Annexure II)	NO	NA
4.	Remote Proctoring (as mentioned in provision I I(B)(13)(iii) of Annexure I)	YES	

  
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**4.3 Compliance status of 'Evaluation' and 'Certification' As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes ) Regulations, 2020**

S. No	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored Examinations.	Yes, Upload guidelines	
2.	A Higher Educational Institution offering Open and Distance learning programmes shall have a Mechanism well in place for the evaluation of Learners enrolled through Open and Distance learning mode and their certification	Upload mechanism	
3	<p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Online mode: the learner has minimum participation of 75percent. In all the activities of the Online programme prior to end semester examination or term end examination.</p>	YES	



4	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same standards as being followed in conventional mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	YES	
5.	The weightage for different components of assessments for Online mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 per cent. (ii) Summative assessment (end semester examination or term end examination): Minimum 70 per cent.	YES	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	YES	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Upload sample	
8.	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure That no part of the syllabus is left out of study by a learner.	YES Upload the question paper	
9	The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.		Not Applicable

10	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination Procedure.		Not Applicable
	(b) Availability of biometric system		
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International Learners		
	d) In case of non-availability of the Closed- Circuit Television facilities, the Higher Educational Institution shall ensure that proper video graphy be conducted and video recordings are submitted by Particular in charge of examination centre to the Higher Educational Institution		
11	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years		Not Applicable
12	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution		Not Applicable
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution		Not Applicable
13	An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online tests with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission	Yes	
14	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognized to enroll international learners Shall endeavour to conduct proctored Examinations for such learners	Yes	
15	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma	YES, Upload samples	





	for Online mode shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.		
	(b)Each award shall also be uploaded on The National Academic Depository	Yes	
16	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners(for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Examination Centres.	YES,Upload samples	

#### 4.4 Result and Student Progression

##### For UG, PG and PGD programmes

Semester	Programme	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of Student passed	% of Students Passed in first class
Jan-23	MSC(STA)	41	22	-	86	86
	MBA	210	148	-	91	91
Jul-23	MBA	714	538	529	98	98
	MSC(STA)	107	64	56	88	88
	M.COM	7	6	5	83	83
	BBA	11	8	6	75	75
Jan-24	MBA	224	170	141	83	83
	MSC	38	29	27	93	93
Jul-24	MBA	489	405	397	98	98

  
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MBA					
MSC	55	38	37	97	97
MCA	7	6	6	100	100
BBA	13	12	12	100	100
BCA	11	9	9	90	90

### Part-V: Programme Project Report (PPR) and e-Learning Material (e-LM)


#### 5.1 Compliance status of 'Guidelines on Programme Project Report'– As per Annexure-V of UGC(ODL Programmes and Online Programmes)Regulations, 2020


*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

The programme project report is prepared by the Department offering the programmes. The BOS of the particular department check for the curriculum and syllabus aligning with learner demands. It is then reviewed by the CIQA to ensure the orientation towards UGC guidelines. The Academic Council approves the PPR to proceed with the academic tasks.

#### 5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy'– As per Annexure- VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.*

  
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CIQA has designed a course/Lesson delivery plan format based on the four-quadrant approach. For Quadrant III for every 60 learners, one mentor is appointed. The course coordinators plan the course delivery as mentioned in the guidelines. A four-credit Course is planned for 120 hrs with 20 hrs e-tutorial, 20 hrs e- content, 15 hrs Interactive/ Live Session, 21 hrs Discussion Forum /asynchronous Mentoring, 44 hrs of Self Study and Assessment. A three-credit Course is planned for 90 hrs with 15 hrs e-tutorial, 15 hrs e- content, 12 hrs Interactive/ Live Session, 15 hrs Discussion Forum /asynchronous Mentoring, 33 hrs of Self Study and Assessment. A two-credit Course is planned for 60 hrs with 10 hrs e-tutorial, 10 hrs e- content, 8 hrs Interactive/ Live Session, 10 hrs Discussion Forum /asynchronous Mentoring, 22 hrs of Self Study and Assessment. The well-planned format is verified by the Dean of the online program, reviewed by the Quality Head online program, and then approved by the Director online program.

Upload samples and authority approval.

### 5.3 Compliance status in respect of e-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*


The Instructional design is prepared as a course delivery plan based on the four quadrant approach as per the UGC ODL/OL 2020 guidelines by the course coordinator. It is then verified by the Dean Online Programs. A e- Learning monitoring is also done based on the design. It is approved by the Director Online Programs.

## Part–VI: Programme Delivery through Learning Platform

### 6.1 Details of Learning Platform

Please provide link and details of Learning Platform opted by HEI.

- In case of SWAYAM Learning Platform, In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study (with respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for-Learner Authentication, Learner Registration, Payment Gateway and Learning Management System

  
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- In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations

The HEI offers online programs through its own Non-Swayam platform. The platform is developed based on the requirements of UGC and customized to meet the HEI's needs. The LMS learn.online programs.in have integration with video conferencing platforms, a live chat facility, recordings of live classes, scheduled doubt-clearing sessions, an online grievance redressal system, feedback collection, and FAQs with a secure online fee payment gateway. This enhances the administrative and academic efficiency, fostering a collaborative learning environment.  
<https://learn.onlineprograms.in/login>

## 6.2 Compliance status in respect of the Programme delivery

*HEI shall mention mechanism followed to ensure the learner's participation atleast for two hours every fortnight as per provision 13 (C)(5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in online mode in Teaching-Learning scheme (as per table 3, Annexure – VII*


Every week end interactive live session are scheduled and a Time – Table is generated exclusively for these live classes. The HEI follows the course delivery as suggested by the UGC guidelines. The learners participate actively in synchronous and asynchronous discussions and Assessment activities. The Course coordinators prepare a course delivery plan as suggested by UGC guidelines Annexure –VII and follow the same based on the four quadrants, e- tutorial, e-content, Discussion forum and Assessment.


## 6.3 Whether e-learning material of any course in a particular programme was sourced through OER/Massive Open Online Courses :Y/N

No

- Provide details as under:
- Upload approval of statutory authorities of the Higher Educational Institution:

Upload


  
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**Part-VII: Self-Regulation through disclosures, declarations and reports****7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020–Self-regulation through disclosures, declarations and reports**


S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	YES	
Uploading of the following on HEI website (Mention link)			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode	<a href="https://drmgrdu.ac.in/about/regulations/moa-bye-laws/">https://drmgrdu.ac.in/about/regulations/moa-bye-laws/</a>	
3.	Copies of the letters of recognition from Commission and other relevant statutory or Regulatory authorities	<a href="https://drmgrdu.ac.in/center-for-online-programs/home">https://drmgrdu.ac.in/center-for-online-programs/home</a>	
4.	Programme details including brochures or programme guides interalia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	<a href="https://drmgrdu.ac.in/center-for-online-programs/home">https://drmgrdu.ac.in/center-for-online-programs/home</a>	


  
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5.	<p>Programme- wise information on syllabus, suggested readings, contact points for counseling/mentoring, programme structure with credit points, programme- wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule</p> <p>counseling/mentoring, programme structure with credit points, programme- wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule</p>	<p><a href="https://drmgrdu.ac.in/center-for-online-programs/programs-offered">https://drmgrdu.ac.in/center-for-online-programs/programs-offered</a></p> <p><a href="https://drmgrdu.ac.in/center-for-online-programs/staff-details">https://drmgrdu.ac.in/center-for-online-programs/staff-details</a></p>	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counseling /mentoring, assignments and feedback thereon, examinations, result declarations etc.	<a href="https://drmgrdu.ac.in/center-for-online-programs/home">https://drmgrdu.ac.in/center-for-online-programs/home</a>	
7	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes	<a href="https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance">https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance</a>	
8	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	<a href="https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance">https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance</a>	
9	Information regarding all the programmes recognized by the Commission	<a href="https://www.drmgrdu.ac.in/uploads/online/ODL_Brochure'25.pdf">https://www.drmgrdu.ac.in/uploads/online/ODL_Brochure'25.pdf</a>	

10	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	<a href="https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance">https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance</a>	
11	Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;	<a href="https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance">https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance</a>	
12	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes	<a href="https://drmgrdu.ac.in/center-for-online-programs/home">https://drmgrdu.ac.in/center-for-online-programs/home</a>	
13	List of the 'Examination Centres' along with the number of learners in each centre, for Online programmes	NO	NA
14	Details of proctored examination in case of end semester examination or term end examination of Online programmes	<a href="https://drmgrdu.ac.in/center-for-online-programs/home">https://drmgrdu.ac.in/center-for-online-programs/home</a>	
15	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	<a href="https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance">https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance</a>	
16	Reports of the third party academic audit to Be undertaken every five years and internal Academic audit every year by Centre for Internal Quality Assurance	NO	Not Applicable as five years not completed

  
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**Part– VIII: Admission and Fees****8.1 Compliance status of ‘Admissions and Fees’–As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Online mode, shall render the enrolment invalid	YES
2.	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	YES
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	YES
4	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from Deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	YES
5	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution	YES

	which shall be solely responsible for final approval relating to admissions or registration of learners	
6	<p>Every Higher Educational Institution shall–</p> <p>(a) Record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner;</p> <p>(b) Maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;</p> <p>(c) Exhibit such records as permissible under law on its website; and</p> <p>Be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.</p>	YES
7	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus(print and in e-form) containing the following for the Purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8.(a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment	YES
8.(b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	YES
8.(c)	The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources	YES
8.(d)	The conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	YES

  
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8.(e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	YES
8.(f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or Examination for selecting such candidates for Admission to each programme of study and the amount of fee to be paid for the admission test	YES
8.(g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating there in whether such member is employed on regular or contractual basis or any other	YES
8.(h)	Pay and other emoluments payable for each category of teachers and other employees	YES
8.(i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	NOT APPLICABLE
8.(j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be ,for every programme of study	YES
8.(k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	YES
9	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned In the Commission Order	YES
10	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	YES



11	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution	YES
12	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	YES
13	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of the fee deposited by such learner and within such time as notified by the Commission and Mentioned in the prospectus of such Higher Educational Institution	YES
14	No Higher Educational Institution shall, issue or publish-  (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised;  (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	YES  YES

**8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No**

**If No, reason thereof:**

YES

### **Part-IX: Grievance Redressal Mechanism**

#### **9.1 Compliance status of ‘Grievance Redressal Mechanism’ –As per Annexure-X of UGC (ODL Programmes and Online Programmes ) Regulations, 2020**

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

A brief detail of a grievance received from learner Sujith Kumar from MBA, Sep 2024 batch and actions taken thereof is explained. Student raised a grievance related to his first semester marksheet. The grievance was regarding his specialization mentioned in the marksheet which he found to be different from the one he expected. The Root Cause was identified and action taken to change in the upcoming marksheet

#### **Upload-Corrective Action Report**

#### **9.2 Details of Grievance received**


<b>Numbers of Grievance Received</b>	<b>Numbers of Grievance Resolved</b>
2	2

#### **9.3 Complaint Handling Mechanism**

HEI shall mention the mechanism adopted for the Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

##### **1. Grievance Box in the website:**

- Students can log-in to the online website: [www.onlineprograms.drmgrdu.ac.in](http://www.onlineprograms.drmgrdu.ac.in) and click on the Grievance Box tab. A link will open in which they can register the complaint against the specific heading.
- An “Online Grievance Registration Number” will be generated.
- The complaint will be acknowledged by the Nodal Officer within the next 2 days.

  
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- The complaint will be closed within 15 working days.
- If the complaint cannot be resolved within 15 working days, the Nodal Officer will provide an interim response to the student within 15 working days.
- The Nodal Officer will also update the student on the progress of the complaint every 15 working days until it is resolved.

## 2. Registering the Grievance through E Mail:

- Students can also directly send their complaints to the following Mail ID: [solutions.odl@drmgrdu.ac.in](mailto:solutions.odl@drmgrdu.ac.in).
- An "Online Grievance Registration Number" will be generated.
- The complaint will be acknowledged by the Nodal Officer within the next 2 days.
- The complaint will be closed within 15 working days.
- If the complaint cannot be resolved within 15 working days, the Nodal Officer will provide an interim response to the student within 15 working days.
- The Nodal Officer will also update the student on the progress of the complaint every 15 working days until it is resolved.
- **Confidentiality:** The University will maintain the confidentiality of the complainant as far as possible.
- **Withdrawal of Complaint:** At any time the student, without any prejudice, will be allowed to withdraw the complaint.
- **Escalation Mechanism:** In case there is no communication received by the complainant or no action taken on the complaint within 15 days, the complainant has the right to escalate it directly to the Additional Registrar – Planning & Development.

## 9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
NIL	NIL	NIL

  
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## Part-X: Innovative and Best Practices

### 10.1 Innovations introduced during academic year

The fee payment gateway is integrated with LMS. Enhanced the LMS to expand its viability to iOS

### 10.2 Best Practices of the HEI

The Center for Online Programs established a best practice called "Meet Your Batchmates," which involves getting online learners together to meet in person on campus. The interactive session covers the full syllabus at a glance, in addition to the four-quadrant technique to improve the learners' capacity for learning.

### 10.3 Details of Job Fairs conducted by the HEI

Job Fairs were conducted twice in the year 2025 by the HEI's placement and training Cell. Companies visited were 38 in the first fair and 45 in the second fair. 4810 students enrolled and 3393 students participated. Among them 903 students were placed and 623 moved to next round. BBC Info Tech, Just Dail, V3 Tech, Sutherland, Apple I Tech Solution Airtel, Medplus, Forte Management are among those companies visited.

### 10.4 Success Stories of students of Online mode of the HEI

I come from a B.Tech IT background with over 13 years of experience in the IT industry, and recently, I chose to pursue an MBA in Information Systems Management at MGR University. This marked an important turning point in my career. What makes the MBA Online Program at MGR University stand out is its flexibility. As a working professional, balancing academics with personal and professional responsibilities can be challenging, but the online mode has made this possible. The program allows me to grow in my career while enhancing my knowledge and skills. I also greatly value the guidance and encouragement from the faculty, whose support made my transition into the MBA journey smooth and impactful.

Vidya.V,

**Designation : Technical Project Manager**

**( Currently in a Career break on maternity grounds), Maveric Systems Limited.**

"MGR University created a well-organized system with timely circulars, schedules, and supportive faculty-student interactions. Classes were engaging with active participation, and the faculty, being experts in their fields, taught with dedication and without bias. The flexibility of the program allowed me to balance work and study, while immediately applying what I learned. Overall, the experience has been transformative, and I'm confident this MBA will open new opportunities and help me grow further in my IT career."


**Dr. Naveen Gupta, (Director, Ministry of Health),**


**Chennai Alumni of MBA – (Hospital & Healthcare**

**Management)**

As a graduate of Dr. MGR University's Online MBA program, I can confidently say the experience has been both enriching and rewarding. The biggest advantage of the program is its flexibility, which allowed me to balance work, personal life, and academics seamlessly. The online format enabled me to learn at my own pace, study from anywhere, and continue working while pursuing my degree.

The faculty were highly supportive and knowledgeable, making the learning process smooth and impactful.

  
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The curriculum was well-structured, challenging, and relevant to today's business needs. One of the highlights was interacting with peers from diverse industries, which created opportunities for collaboration, knowledge-sharing, and professional networking.

The university's support services, including weekly online classes and a user-friendly platform, ensured consistent guidance and engagement throughout the journey. Overall, Dr. MGR University's Online MBA program provided me with not just academic growth, but also valuable professional connections and the confidence to succeed in a competitive environment.

**Dr Bhavna**

**(Alumni of MBA – Hospital & Healthcare Management)**

I am grateful to Dr. MGR University for developing an online higher education platform that truly supports working professionals. The curriculum is well-structured, and the weekend classes are effectively managed, with interactive sessions that make learning engaging and meaningful. The university's continuous student support is highly commendable, ensuring a smooth learning experience.

While physical books would add more convenience for reference, the overall program delivery, timely courses, and well-scheduled assignments made the journey both manageable and rewarding. I take great pride in being part of the MGR University family and look forward to seeing the institution continue its valuable service in the field of education. **P S DINESH KUMAR**

**Manager - ZF WIND POWER COIMBATORE PVT LTD**

To advance my career and professional skills, I sought higher education and found the Online MBA program at Dr. MGR Educational and Research Institute to be both effective and flexible. The integrated learning model allowed me to balance work, personal life, and academics with ease. Weekend classes, recorded lectures, and strong faculty support made the journey smooth and engaging.

Courses like Statistics, Operations, and Lean Management sharpened my decision-making abilities and gave me a deeper understanding of business strategy. This program not only enriched my knowledge but also helped me apply practical insights in my workplace, enabling real career growth. For mid and senior-level professionals, it offers the right blend of skills, tools, and guidance to excel.

**Name : Karthik Kandaswamy**

**Course : MBA - Operation Management**

**Current Designation : Parts Quality - Senior Engineer,**

**Current Organization : PCA Automobiles \_ Stellantis**


I am proud to be part of the first batch of the Online MBA at Dr. MGR Educational and Research Institute. Earlier, my busy work schedule kept me from pursuing an MBA, but the flexibility of this program helped me finally achieve this goal.

The weekend classes were well-structured, interactive sessions with peers from diverse industries offered new perspectives, and projects and case studies made learning practical and enriching. The management was always responsive, and the program provided adequate time for assignments and exams, making it ideal for working professionals.

**G Chandrasekar, Alumni of MBA - Marketing**

**Business Head – SynerG Division (Sales & Marketing) Glenmark Pharmaceuticals Limited\**

I would like to express my heartfelt gratitude for the wonderful journey I had while completing my MBA through Dr. M.G.R.'s Online Programs. I am deeply thankful to the faculty and management for giving me the opportunity and support to successfully complete my degree. This program has truly been an enlightening and enriching experience, adding immense value to both my personal and professional

  
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growth.

**JHANSI. T**

**Nurse Specialist - ABHA Maternity and Children's Hospital, Saudi Arabia**

Jai Hind! I am Lt Col (Dr) Sivapriya S, PhD (Nsg), from the Military Nursing Service, and a proud student of the MBA HHM 2023 batch at Dr. MGR University. The program's comprehensive curriculum prepared me for higher roles in healthcare administration, covering all key areas of hospital management.

The flexibility of self-paced learning, along with recorded online classes, made it easier to balance studies with my professional responsibilities. The LMS platform and prompt mentor support were especially helpful throughout the journey. I am proud to be part of Dr. MGR University and highly recommend this program to all professionals aspiring for growth in Hospital Administration.

Truly there is no exaggeration in its' an excellent programme delivered by dedicated faculty and admin team.

Thank

you

**Lt Col (Dr) Sivapriya S**

**RN, RM, M.Sc. (N), PhD (N) – Obst & Gynae Nursing**

### 10.5 Initiatives taken toward conversion of e-LM in to Regional Languages

The Departments were asked to convert the e-LM in to Regional Languages as per the request of the students.

### 10.6 Number of students placed through Campus Placements

The Learners were working professionals, so they learn to enhance their knowledge and promotion to higher designation.

### 10.7 Details of Alumni Cell and its activity

The MGR Alumni Association aims to achieve the objective of the association through following practice, keep a roster of all Alumni of college and their pertinent data, maintaining the updated and current information of all Alumni. Encourage, foster and promote close relations among the alumni themselves. Promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them. Provide and disseminate information regarding their Alma Mater, its graduates, faculties, and students to the Alumni. Guide and assist Alumni who have recently completed their courses of study at the Dr. MGR Educational and Research Institute to keep them engaged in productive pursuits useful to the society. Provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni.


### 10.8 Any other Information

The faculty participated in international expos held at Kuala Lumpur, Dubai, Abu Dhabi, Srilanka and promoted the new programs. Also through Social media such as Instagram, facebook, ,Twitter ,linkedin, the HEI try to expand the global footprint for the online program.



**DECLARATION**

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.


  
**Signature of the Director:**  
**Name:** Dr. P. Udhaya Kala

**Seal:**

**Date:** 14/7/2025

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**Signature of the Registrar:**  
**Name:** Dr. C. B. PALANIVELU

**Seal:**

**Date:** 14/7/25

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**Note:** Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments