



4th Quarterly University IQAC Meeting, 2016

DEPARTMENT: SPD (Strategy, Planning and Development)

MEETING DATE & TIME: 02.01.2017, 11 AM

Members Present

1. Dr. Aravindhan, Principal Director- Research
2. Dr. Rama Vaidyanathan, Director – R&D
3. Dr. L. Ramesh, Addl. Dean E & T
4. Dr. T. Felix Kala, Addl. Dean E&T
5. Dr. Malini Pande, Director – IQAC
6. Dr. C.V. Senthil Nathan, Principal – Physiotherapy
7. Prof. V. H. Hema, Principal – Nursing
8. Dr. Christina Mary.P. Paul, Medical
9. Dr. H. Kalavathy Victor – Medical
10. Dr. Viji Vinod, HOD – MCA
11. Dr. T. Godavari, HOD – ECE
12. Dr. E. Sheeba Percis, HOD – EEE
13. Dr. N. Jayachitra, HOD – Chemical
14. Dr. Rajeswari Hari, HOD - IBT
15. Dr. Johnson, HOD - Maths
16. Dr. G. Brindha, HOD – MBA
17. Dr. M. Tamilselvi, HOD - Civil
18. Dr. S. Geetha, Addl.HOD – CSE
19. Dr. N. Ethiraj, Addl. HOD – Mechanical
20. Ms. Nalini, Addl.HOD - EEE
21. Mr. E. Srinivasan, Addl.HOD - Chemical
22. Dr. A. G. Srinivasan, Addl. HOD – Maths
23. Mr. R. Manoj, HMCT
24. Mr. K. Karunakaran, ECE
25. Ms. K. Radhika, Civil
26. Mr. K. Ashok Kumar, Civil
27. Mr. P. Dinesh Kumar, CSE
28. Ar. K. Indra Priya, Architecture
29. Ms. K. J. Sharmila, IBT
30. Dr. M. Radhikaashree, MBA
31. Dr. Neeraja, MBA
32. Prof. S. Dinakar, Chemistry
33. Mr. N. Lakshminarayanan, ECE
34. Ms. G. Jeevalatha, Industrialist

Agenda

- ❖ Review of Quality Policy of Departments
- ❖ Synchronizing Department actions with their Quality Policy



Minutes of the Meeting

- Dr. Malini Pande, Dean SPD/ Director IQAC welcomed the gathering
- It was suggested by Dean SPD/ Director IQAC that each Department must have a Quality Policy, and everything they do has to be synchronized with the University and Department Quality Policy.
- Dr. Aravindhnan, Principal Director - Research discussed about the parameters of NBA:
 - Teaching, Learning and Resources
 - Graduation Outcome in terms of
 - Entrepreneurs,
 - No. of students for higher education,
 - No of candidates registered for full time Ph.D,
 - Admission of foreign students, other states, physically challenged students, students with bellow poverty line,
- Research Policy is to be evolved and to be initiated by faculty and students.
- Dr. E. Sheeba Percis, HOD – EEE discussed about forthcoming NBA inspection. She felt their department was lacking in Research, Funded Projects, Doctorates They also need to improve the quality of the students and Faculties.
- Faculty are requested to organise events which would enhance the employability of and better understanding of their domain.
- Director IQAC highlighted that Dr. Ramesh, Addl. Dean E&T is already in the process of creating Students Events Committee.
- Dr. Ramesh, Addl Dean said that he has already conducted a meeting and has planned to organize in the plan of organizing the Students Events Committee from next semester. He also explained about a F1 Form through which students can give their opinion.
- Dr. Aravindhnan, suggested that each Department has to prepare a systematic plan to get good ranking and do a SWOT analysis.
- Dr. T. Godavari, HOD – ECE suggested that students are in need of proper training and also Department needs extra Lab Facilities. She also talked about the importance of Parents Teachers Meeting and at least 1 PTA should be conducted in a semester licensed Software are lacking in their Departments.
- Director IQAC informed that the MoU's has been signed with T.I.M.E., CRT for the students' welfare and this would be helpful in placement.
- Dr. Ramesh, Addl Dean E&T training should be made as mandatory and part of curriculum.
- Mr. Manoj, HMCT suggested that we can organize courses right from 1st year itself and credits can be added for students. General skills or specified skills can be initiated so that it could be helpful in their placements.
- Dr. Viji Vinod, HOD - MCA discussed that they have curriculum enrichment cell and they also do coordination with other Departments for preparing time tables and for publication and interdisciplinary projects etc. She expressed the need for lab for the Department.
- Ms. G. Jeevalatha, Industrialist said we need necessary soft skill training and training on group discussion for all the students. Dr. Malini informed that we have collaborated with Dr. Kannan Giresesh, Physiatrist
- Dr. H. Kalavathy, Medical Hospital to be improved with additional features. She said the quality policy for the Department would be discussed in the next IQAC Meeting since only 1 internal exam is been conducted.
- Due to the heavy natural calamity all the labs are in need of repairs and maintenance.
- Prof. V. H. Hema, Prinicpal – Nursing said that parents are informed the PTM date well in advance and Faculty Parent interaction happens once in a month.



- Faculty and students were encouraged to publish papers in Quality Journals to improve their Research skills.
- Dr. A. G. Srinivasan, Addl. HOD – Maths suggested that an yearly IQAC calendar can be circulated for conducting Departmental and University IQAC Meetings.
- Director IQAC requested all to regularly check their mails, respond, and cooperate for giving dates for Seminars etc.
- Dr. Rajeswari Hari, HOD – IBT felt that improvement is needed in time table since we have NBA inspection.
- She elaborated that they are in plan of funding with DST projects, interdisciplinary Projects are in process. Collaboration with Physiotherapy is going on.
- Dr. Christina Mary.P.Paul, Medical discussed that human committee approval is not that easy to proceed (IEC, IRB, TRB) approval is needed for Research, at least basic experimental Research needed to be carried out.
- Suggested collaboration with Medical College for Research
- Dr. Aravindan, suggested that all Departments can interact with each other to develop an inter- disciplinary project.
- Dr. Aravindan, insisted to invite industry people and make the students interact.
- He also suggested finding the requirements of the concerned industries to tie up for Funded Projects.
- Dr. N. Ethiraj, Addl. HOD – Mechanical curriculum has to be developed to provide transition training in the 1st year.
- He also felt students attendance was lacking and a good number are even avoiding university exam.
- Dr. T. Felix Kala, Addl. Dean E&T suggested that individual subject attendance to be maintained where a check can be done to control the students.
- She also felt that we need to conduct PTA Meeting at least once in a year
- Dr. Viji Vinod suggested regular SMS to be sent compulsorily to the parents
- Dr. Ramesh suggested that counselling can be given to the students with less than 40% attendance and more No. Of arrears.
- He suggested to identify such students across all Departments are take them out of the class counsel them separately same Faculty can be the mentors and can be given appreciation of same form if their mentees show improvement.
- Dr. Neeraja suggested that we need not give internal marks for students with less than 50% in their attendance.
- Dr. Malini suggested that appreciation for 100% attendance can be awarded
- All agreed that the students who have less than 30% attendance should not be allowed to write exam provided management agrees. PTA Meeting once in a year.
- Dr. G. Brindha, HOD – MBA suggested that during their IQAC industry expert had suggested that project management can be made as a separate elective subject.
- Dr. Ramesh informed that University has organized 224 events and 200 events were completed till now, rest are in process.
- They have also introduced an Alumni office Room No: 309 with a Alumni Officer.
- They also planned to develop a network in all cities (Delhi, Kolkata, etc). Delhi network is working and separate office may be started soon. This network will definitely help in placement of students
- Dr. Ramesh said if Alumni interaction is strong placement would be more effective.
- Dr. M. Tamilselvi, HOD – Civil discussed about the focus on Teaching Quality (50 % Interactive lecture session and 50 % Interactive video session to be implemented). She



insisted that Core Engineering subjects should be taught with experienced Faculties. She felt that PTA to be conducted once in a semester. She also felt that industrial exposure is needed.

- Dr. Malini has suggested that all the department should utilise the MoU signed with Dr. Kannan Gireesh to improve soft skills of the students..
- Dr. Rama has said that we need to improve in Research areas as per the instructions given by the NAAC Chairperson.
- She presented the facts that we have only 54 full time Ph.D guides, 12 full time scholars and only 4 Funded Projects.
- The H –Index of the university was appx. 20 which should be upgraded to 60 to be at par with IIM/IIT s.
- Funding Research fellowships to be improved
- Infrastructure to be made with valuable equipments so that the faculties and students can utilize it for the best.
- No. of full time Ph.D students and publications to be improved.
- We need to make a road map for Research in our University.
- Departments to come forward with a plan for Funded Projects and develop inter - disciplinary projects.
- Dr. N. Jayachitra, HOD – Chemical Student Quality to be improved Research and inter disciplinary projects to improve.
- Dr. Aravindhan told that connectivity with industry research can improve the University.
- Each Department should compulsorily have a long term plan and a Quality Policy.
- Some industries like CMRL, etc are ready to give Funded Projects so utilize it.
- Dr. Malini and Dr. Aravindhan concluded that major areas of concern in the 4th University IQAC Meeting are Research, Attendance, Student discipline pass percentage and placement.



4th QUARTERLY UNIVERSITY IQAC MEETING PHOTOS






ATTENDANCE

Dr. M.G.R. Educational and Research Institute University (Declared as Deemed to be university, u/s. 3 of the UGC Act 1956) Maduravoyal, Chennai - 95 (An ISO 9001 : 2008 Certified Institution)					
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4th Quarterly University IQAC Meeting, 2016					
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